

University of La Verne

University of La Verne and Chino Valley (CVUSD)

Online High School Program - Summer 2023

Alternative Credits Toward Graduation Contract

I _____ am communicating the need to request alternative credits and will be entering into a contract with ULV
Student's Name and Chino Valley USD's Online High School Program.

This contract sets forth the procedure I must follow for credit being granted toward high school graduation of coursework successfully completed through ULV and CVUSD's Online High School Program for the purposes of remediation, acceleration, or as a result of an impacted academic schedule.

Name of Course: _____ Semester: 1st 2nd

Reason for external credit request (attach copy of student's transcript):

Remediation Acceleration Impact Schedule

All coursework taken with ULV and CVUSD's Online High School Program meets California state content standards.

I _____ understand that the course criteria must be met to ensure that my child _____
Parent/Guardian Name Student Name
receives the appropriate credit for their online coursework.

By signing this contract, the parent/guardian requests that the pupil be allowed to complete course(s) offered by ULV and CVUSD's Online High School Program and agrees to adhere to all requirements stated herein. The student also understands that he/she is responsible for obtaining prior approval from their district and/or home school site to ensure that the credits earned will be honored.

Registration fees are non-refundable.

Home School District: _____

Home School Site: _____

Parent Guardian Signature: _____

Student Signature: _____

Upon completion of student's course(s) a report card will be issued by Chino Valley USD and a copy will be mailed to the school official named above site.

I do not want this course added to my student's transcript (course is for survey/practice only).

By signing below the student's home school site, counselor and principal approve the course(s) and coursework being offered by ULV and CVUSD's Online High School Program. Upon approval student is responsible for returning this form to their course instructor. By signing below, I give the above-named student approval to enter into this contract:

Counselor's Approval: _____ Date: _____ Approve

Principal's Approval: _____ Date: _____ Approve

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Transcript Request Form

Student's Last Name: _____ Student's First Name: _____
Date of Birth (MM/DD/YYYY): _____ Grade Level for 2022 - 2023 school year: _____
Parent/Guardian First Name: _____ Parent/Guardian Last Name: _____
Mailing Address: _____ City: _____
Zip: _____ Contact Number: _____

I do not want this course added to my student's transcript (course is for survey/practice only).

Transcript Information

One (1) transcript will be mailed for each paid session; additional transcripts will be charged a fee of \$7.00. Students must complete a Course Agreement with their instruction in order to receive a grade. Students who receive a "NG"(No Grade) will NOT receive a transcript and their Course Agreement will be filed with the Chino Valley Unified School District's Alternative Education Department.

Email Transcript Mail Transcript Pick Up Transcript: Location: Alternative Education Center
15650 Pipeline Ave, Chino Hills 91709

Transcript to be Mailed/Emailed to:

Parent Name or School Site: _____
Attention: _____
Address: _____
City: _____
Email Address: _____
Current School Counselor: _____

Course Student is Registered for:

Course Name: _____ Semester: _____

Transcripts will be mailed within 2 weeks of the completed course date. ULV/Chino Valley USD is not responsible for transcripts that are lost or stolen. **Additional** transcripts can be requested for a \$7.00 fee by faxing a Transcript Request Form to the University of La Verne OHS office at (909)448-1662. Once a request has been received a member of the University of La Verne OHS office staff will contact you to verify the information and receive payment.

FOR OFFICE USE ONLY
DO NOT WRITE BELOW THIS LINE

Date Requested Received: _____

Processed By: _____

Date Mailed: _____